

6th DISTRICT ADJUTANT

The 6th District Adjutant is the official administrative officer and correspondent for our district. The adjutant must send the convention call to all posts not less than 30 days prior to the district convention, along with delegate strength for each post. The adjutant is a voting member of the Executive Committee.

The adjutant acts as the recording secretary at all District functions including Department Conventions, and executive committee meetings. In addition, the adjutant is responsible for preparing and mailing the monthly district newsletter as well as receiving, copying, and assembling the annual reports of all officers and committee chairmen which are distributed at the District Convention to all delegates and alternates. The adjutant takes the official roll call of members of the Executive Committee at Executive Board Meetings, and communicates this information to the Finance Officer for eventual per diem payments.

The adjutant administers the roll call of Posts regarding attendance and voting strength at the district functions. This information is given to the Credentials Committee for validation.

All minutes of 6th District official functions should be prepared in four copies: one for Commander, historian, the adjutant's file, and one should be printed in the 6th District Bulletin.

The adjutant maintains an up-to-date listing of all District Officers, Committee Chairmen, Posts, Post Commanders, Post Adjutants, and Past District Commanders, to include addresses, phone numbers, and meeting dates.

The Adjutant accumulates a complete list of deceased 6th District members, first for immediate publication in the 6th District Bulletin under TAPS, and for final publication in the 6th District Memorial Service program held during the 6th District Annual Convention. The Adjutant is responsible for publishing the list of deceased in the Annual Book of Reports.

The Adjutant is expected to attend the 6th District Executive Board Meetings with an up-to-date report/previous meeting minutes and report to the 6th District Mid Winter and 6th District Convention. Adjutant prepares an annual report to the Commander for distribution at the 6th District Convention. Adjutant is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available and inform the 6th District members through the 6th District Newsletter. Adjutant is a voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6th DISTRICT AMERICAN EDUCATION WEEK CHAIRMAN

The 6th District American Education Week Chairman encourages Posts to cooperate with local community schools in promoting American Education Week which encourages Americanism, patriotism, flag etiquette and scholarships in the schools as well as recognizing the professional educators that operate our schools. Chairman encourages Posts to submit the annual report to Department, usually in the form of a post card that is sent to them by the Department.

The Chairman receives information from the Department Chairman, The Department Fall Conference, and other mailings and disseminates that information through our District Newsletter, the Mid-Winter District Conference and other available means of communication.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the 6th District Mid Winter and 6th District Convention. Chairman prepares an annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available and ensure it is printed in the 6th District Newsletter. Chairman is a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6th DISTRICT AMERICAN LEGION BASEBALL CHAIRMAN

The 6th District American Legion Baseball Chairman serves as a member and should participate in all meetings of the Department Baseball Committee. The District Director is responsible to set up and run the District Tournament(s). The District Director supervises four Sub-District directors from the following areas within the Sixth District: Melrose, St. Cloud, Brainerd, and Bemidji/Park Rapids. Each of the four Sub-District Directors are selected by the District Director. The Sub-District Directors then run their own Sub-District schedules and tournaments. The District Director meets with the individual Sub-District directors and their teams each spring, usually in early spring, and sets plans for the forthcoming season.

The District Director encourages all posts to fund local Legion teams and assists them with the paperwork and administrative functions necessary to field an official team. Director sets the District tournament and assigns officials as needed.

The Director uses the Mid-Winter District Conference and the District Newsletter to disseminate information regarding the baseball program.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the 6th District Mid Winter and 6th District Convention. Chairman prepares an annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available and ensure it is printed in the 6th District Newsletter. Chairman is a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6th DISTRICT AMERICANISM CHAIRMAN

The 6th District Americanism Chairman is responsible for the Americanism programs of the 6th District including matters of patriotism, good citizenship, The American Flag, and the American way of life.

The Chairman receives information from the Department Chairman, The Department Fall Conference, and other mailings, and disseminates that information through our 6th District Newsletter, the Mid-Winter Conference, and other available means of communication. Chairman should also have Americanism pamphlets and literature available at District Mid-Winter and Convention.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the 6th District Mid- Winter and Convention. Chairman prepares an annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available and ensure it is printed in the 6th District Newsletter. Chairman is a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6th DISTRICT BLOOD DONOR PROGRAM CHAIRMAN

The 6th District Blood Donor Chairman receives information at the Department Convention and the Department Fall Conference regarding the Blood Donor Programs of the Veterans Hospitals and The American Red Cross for all Posts within the 6th District, and encourages participation in the local blood drives.

The 6th District Chairman disseminates information regarding the blood program by using the District Newsletter, the District Mid-Winter Conference and the 6th District Convention by providing information, brochures and awards that may be provided through the blood donor promotional program.

The 6th District Chairman should offer to assist posts in setting up blood donor programs and stress the importance of keeping records of time, mileage, and money spend on blood programs so it can be properly reported each year.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report on their committee, and report to the 6th District Mid-Winter and District Convention. Chairman prepares an annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available and ensure it is printed in the 6th District Newsletter. Chairman is a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6th DISTRICT BOY SCOUT CHAIRMAN

The 6th District Boy Scout Chairman is responsible for encouraging all Posts to sponsor local scouting units. Chairman does so by gathering scouting information from the Boy Scouts of America, Inc., the Department Fall Conference, and the Department Convention, and other means of correspondence with the Department Boy Scout Chairman. Chairman disseminates such information to the posts using the District Newsletter and other means such as a presentation at the 6th District Mid-Winter conference.

The 6th District Chairman solicits reports from all Posts, tabulates and evaluates the programs and presents the 6th District awards. Chairman also encourages the nomination of individual Post Eagle Scouts to the Department for the "Scout of the Year" award. The 6th District Chairman assists the Department Chairman in the selection of the 'Scout of the Year' award.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the 6th District Mid Winter and 6th District Convention. Chairman prepares an annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available and ensure it is printed in the 6th District Newsletter. Chairman is a non-voting member of the 6th District

Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT BOYS STATE CHAIRMAN

The 6th District Boys State Chairman solicits information regarding this program at the Department Fall Conference and Department Convention. Chairman also receives information from the Department Chairman who disseminates information concerning the program, registration, and program implementation to all the Posts. The 6th District Chairman follows up the Department mailings with 6th District Newsletter articles and a presentation at the 6th District Mid-Winter Conference. Chairman encourages all Posts within the 6th District to participate in the Boy State Program.

The 6th District Chairman is responsible for contracting the bus to transport Boy State Citizens to the Boy State location, and for setting the schedule for pickup throughout the 6th District. This information is to be publicized in the 6th District Newsletter.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of this committee, and report to the 6th District Mid- Winter and 6th District Convention. Chairman prepares an annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available and ensure it is printed in the 6th District Newsletter. Chairman is a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT CHAPLAIN

The 6th District Chaplain is the spiritual and moral leader of the 6th District and provides appropriate prayers when called upon at 6th District functions by the 6th District Commander.

The 6th District Chaplain may be called upon to officiate, when requested, at funerals of deceased 6th District officials, observance of patriotic occasions and dedication ceremonies.

The 6th District Chaplain is in charge of planning and directing the annual 6th District Memorial Service whereby all deceased 6th District members are memorialized, and coordinates this effort with the host convention Post and the 6th District Auxiliary

Chaplain. This includes obtaining a speaker/minister for the Memorial Address, and any equipment necessary to perform the memorial service. The 6th District Chaplain is also responsible for the formal recognition of deceased immediate past 6th District Commanders as a part of the annual 6th District Convention agenda.

The 6th District Chaplain is also responsible to initiate communication in the event a Past 6th District Commander, or member of the current 6th District Executive Board, has deceased.

The Chaplain is expected to attend the 6th District Executive Board Meetings with a report of any events or programs involved in, and report to the 6th District Mid-Winter and 6th District Convention. Chaplain prepares an annual report to the Commander for distribution at the 6th District Convention. Chaplain is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available and ensure it is printed in the 6th District Newsletter. Chaplain is a voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT CHILDREN AND YOUTH CHAIRMAN

The 6th District Children and Youth Chairman is also a member of the Department Children and Youth Committee. This Committee meets at the discretion of the Department Children and Youth Chairman, usually at the Department Fall Conferences and the Department Conventions, with all necessary expenses included in the Department Children and Youth budget.

The 6th District Chairman should promote all programs of the National Children and Youth Division, including The American Legion National Child Welfare Foundation, the American Legion National Endowment Fund, which funds Temporary Financial Assistance, Childrens Miracle Network, and all other child safety programs available through the National Organization. This information can be disseminated by using the 6th District Newsletter, the 6th District Mid-Winter Conference, or by personal contact with the Posts.

The 6th District Chairman solicits Children and Youth Activity reports from all Posts within the 6th District, and selects the annual awards to be presented at the 6th District Convention. Chairman also encourages each post to file the Children and Youth information in the annual Consolidated Post Report. Chairman is also responsible to consolidate all of the 6th District Children and Youth Reports into one consolidated Children and Youth Report and forwarded to Department..

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the 6th District Mid- Winter and 6th District Convention. Chairman prepares an annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available and ensure it is printed in the 6th District Newsletter. Chairman is a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT COMMANDER

The 6th District Commander is the Chief Executive Officer of the 6th District. Commander presides at the 6th District Convention, all meetings of the 6th District Executive Board, and represents the 6th District on the Department Executive Committee for two years. Commander coordinates with the 6th District Vice Commanders on all Membership Rallies scheduled within the 6th District. At the conclusion of their term of commander, will act as Chairman of the District Delegation to the Department Convention and National Convention, and preside at all 6th District caucuses during those conventions. Commander is also responsible to ensure all 6th District delegates are accounted for and in attendance at all meetings of said conventions.

The 6th District Commander is responsible for appointing Committee Chairmen for each program within the 6th District, as provided by the 6th District Constitution and By-laws. Commander will appoint an Adjutant, a Membership Chairman, and also appoint one person to the 6th District Finance Committee from the same sub district as the outgoing member. It is recommended that you take under consideration the responsibilities of each Chairman and their corresponding interests in that program (i.e. in the case of the Commander's Advisor, choose an individual with experience in the functions and traditions of the 6th District, usually a Past 6th District Commander). You serve as an ex-officio member on all committees, including finance.

The 6th District Commander is responsible for scheduling three (3) 6th District Executive Committee Meetings; One within 22 days following the 6th District Convention for the purpose of approving the budget and members of the 6th District Executive Board committee; and two others, normally October and March, for the purpose of updating the committee on programs. The Final District Executive Board Meeting will be held at the 6th District Convention City. All District Executive Board meetings must be held in separate sub districts.

The Commander is responsible for scheduling two Commanders/Adjutants Schools of Instruction, one for the north area and one for the south area. The purpose of these schools is to educate Post Commanders and Adjutants on their responsibilities throughout the year, and of the membership program and schedule. The 6th District Rehabilitation Chairman will also offer a training of Post Service Officers during these schools. The Schools of Instruction must be scheduled between the Department Convention and the National Convention each year.

The 6th District Commander is responsible for scheduling the 6th District Mid-Winter Conference, along with the host Post. Commander arranges for any guest speakers, and works closely with the 6th District Auxiliary President and 6th District SAL Commander. Commander is responsible for the agenda.

At the 6th District Convention, the Commander is responsible for the annual Gold Star Banquet, and arranges for the guest speaker and emcees this event. At the Annual 6th District Convention, you must appoint the following committees for a report: Time and Place, Baseball, Finance, Resolutions, and Credentials.

During the course of your year as Commander, it is recommended that you visit as many Post Meetings and functions as possible, as well as County Council meetings. It is also recommended that you attend formal functions of our Sister District in the 9th to bring greetings and represent the 6th District.

6th DISTRICT ORATORICAL CHAIRMAN

The 6th District Oratorical Chairman sets the site(s) and date(s) of the 6th District Oratorical Contest and necessary run-off competitions, if needed. Up to six contestants can be heard by a set of judges at a contest; therefore, if there are six contestants or less, all contestants compete directly in the District finals. If there are 7-12 contestants, two run offs with up to six each are necessary with the top two from each run-off going to the finals. If you have 13-18 contestants, you will need three run-off sites with the top two from each going to the District finals. If you have 19-24 contestants, you would need four run-off sites, with the top one from each going to the District finals.

The District Contest should follow National Rules with both prepared and extemporaneous speeches, and should be held 3-4 weeks prior to the Department Competition. The date of the Department Competition is usually announced in September or October of the prior year. Contact the Department office for supplies and information. At least three judges should be selected for each contest, along with two time keepers with stop watches. These judges may not be involved in the Department Competition. The 6th District Chairman

should act as the Master of Ceremonies and contestant escort, or can appoint an escort. The 6th District Chairman should also act as tabulator. Judges should be familiar with the US Constitution and public speaking, since two thirds of the scoring is related to the content of the speech rather than the delivery. Judges should be furnished judging criteria well in advance of the contest, and briefed immediately before the contest.

Advance notice of the 6th District Competition should be advertised in the October and November 6th District Newsletters, with follow-up in the December Newsletter, and a presentation at the 6th District Mid-Winter Conference. Department staff mails Department Competition information to all schools and Post Commanders in late September of each year. Contestant certification should be established at least one week prior to the contest to determine the need for run offs. The 6th District Finance Officer should be contacted for blank checks so that the 1st through the 4th district winners can be presented their scholarships by a 6th District representative at the close of the 6th District finals. The winner must be certified to the Department on a form provided by them.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the 6th District Mid- Winter and 6th District Convention. Chairman prepares an annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available and ensure it is printed in the 6th District Newsletter. Chairman is a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT POST DEVELOPMENT AND REVITALIZATION CHAIRMAN AND COMMITTEE

The 6th District Post Development and Revitalization Chairman and committee members will assist Posts in the District that have recognizable problems. They should attempt to identify suspected problems, and inform the Post(s) of possible solutions.

Establishment of new posts in areas that are under served by existing posts is another function of this committee. National Headquarters has information to help in establishing a new post.

In the case of a Post wishing to turn in its Charter, the Department Executive Board will not accept a revocation of a Post Charter until the Post has been referred to the District and Department Post Development Committees for assistance and recommendation for revocation.

This Chairman should work closely with the 6th District Commander and 6th District Membership Chairman when identifying and dealing with Posts. If serious issues arise, and the Post is considering turning in their Post charter, the Department Post Development team must be consulted. If necessary, the 6th District Commander can call a meeting of the Post membership, and initiate a membership drive in the area to assist the Post.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the 6th District Mid- Winter and 6th District Convention. Chairman prepares an annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available, so they can inform the 6th District members through the 6th District Newsletter. Chairman is a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT MEDIA/COMMUNICATIONS CHAIRMAN

The 6th District Media/Communications Chairman works to encourage each Post within the Sixth District to appoint an individual to keep the community and the membership informed on the activities and goals of each Post. Our programs and their effect on our communities can only be appreciated by the community when they are known. The person selected at the Post level must be encouraged to establish a connection with the local newspaper, radio, and/or local television stations/cable TV.

The chairman should familiarize himself/herself with the Public Relations Handbook published by American Legion National Headquarters, as well as the various tools they have available to assist our Posts in their public relations program. This information should be published in the 6th District Newsletter.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the 6th District Mid- Winter and 6th District Convention. Chairman prepares an annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available and ensure it is printed in the 6th District Newsletter. Chairman is a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT SERGEANT-AT-ARMS

The 6th District Sergeant-at-Arms (SAA) is the official keeper of the 6th District Colors and Banners, and is responsible to set up, present, and recognize, and otherwise maintain the District Colors in keeping with all the rules for flag etiquette at all District functions and other events as directed by the 6th District Commander. SAA is also responsible for the 6th District flag stands that are used at the Annual 6th District Convention.

At 6th District meetings and the 6th District Convention, the Sergeant-at-Arms escorts distinguished guests and others to the podium, as directed by the 6th District Commander. SAA ensures that only authorized personnel are permitted to enter the area, and transmits messages and correspondence for the meeting as needed.

The 6th District Sergeant-at-Arms disseminates information regarding flag etiquette to the Posts and other interested parties. This can be done by publishing notices/articles in the 6th District Newsletter. SAA works closely with the 6th District Convention Committee to ensure proper presentation of our District colors in the Convention hall. SAA also organizes the 6th District contingent at the Department Convention parade at the direction of the Department Sergeant-at-Arms. SAA may also be asked to assist the Department Sergeant-at-Arms at the Department Convention.

The Sergeant-at-Arms is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their progress, and report to the 6th District Mid-Winter and 6th District Convention. SAA prepares an annual report to the Commander for distribution at the 6th District Convention. SAA is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available and ensure it is printed in the 6th District Newsletter. SAA is a voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT VAVS FARGO REPRESENTATIVE

The 6th District VAVS Fargo Representative (VAVS Rep) encourages Posts, individuals, and other organizations to provide visits and organized events for the Fargo VA Medical Center. VAVS Rep works closely with the Medical Center's Office of Voluntary Services to establish needs of the Medical Center, both for volunteers and financial donations.

VAVS Rep encourages support of the Posts through our 6th District Newsletter, our 6th District Mid-Winter Conference, and the 6th District Convention. VAVS Rep encourages

Posts to keep a record of the number of volunteers and the number of hours donated for the end of the year report.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the 6th District Mid- Winter and 6th District Convention. VAVS Rep prepares an annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available and ensure it is printed in the 6th District Newsletter. VAVS Rep is a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT VAVS MINNEAPOLIS REPRESENTATIVE

The 6th District VAVS Minneapolis Representative (VAVS Rep) encourages Posts, individuals, and other organizations to provide visits and organized events for the Minneapolis VA Medical Center. VAVS Rep works closely with the Medical Center's Office of Voluntary Services to establish needs of the Medical Center, both for volunteers and financial donations.

VAVS Rep encourages support of the Posts through our 6th District Newsletter, our 6th District Mid-Winter Conference, and the 6th District Convention. Chairman encourages Posts to keep a record of the number of volunteers and the number of hours donated for the end of the year report.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the 6th District Mid- Winter and 6th District Convention. VAVS Rep prepares an annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available and ensure it is printed in the 6th District Newsletter. VAVS Rep is a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT VAVS ST CLOUD REPRESENTATIVE

The 6th District VAVS St Cloud Representative (VAVS Rep) encourages Posts, Individuals, and other organizations to provide visits and organized events for the St Cloud VA Medical

Center. Chairman works closely with the Medical Center's Office of Voluntary Services to establish needs of the Medical Center, both for volunteers and financial donations.

VAVS Rep encourages support of the Posts through our 6th District Newsletter, our 6th District Mid-Winter Conference, and at the 6th District Convention. Chairman encourages Posts to keep a record of the number of volunteers and the number of hours donated for the end of the year report.

The 6th District St Cloud VAVS Representative is also responsible for the execution of the 6th District Ice Cream Social, held at the St Cloud Hospital in June of each year. Chairman works closely with the Office of Voluntary Services to set up this social, and works throughout the year to encourage donations to the 6th District for this function. This can be accomplished through the 6th District Newsletter, 6th District Mid-Winter, and the 6th District Convention.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the 6th District Mid- Winter and 6th District Convention. VAVS Rep prepares an annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available and ensure it is printed in the 6th District Newsletter. Chairman is a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT REHABILITATION CHAIRMAN

The 6th District Rehabilitation Chairman collects information from the Department Rehabilitation Committee and Department Fall Conference, and transmits this information to the Posts through the 6th District Newsletter, 6th District Mid-Winter, and the 6th District Convention. Chairman requests each post to complete the annual Department Rehabilitation Report, and consolidates them into a 6th District report. Chairman determines the 6th District Outstanding Service Officer, and awards a plaque at the 6th District Convention. This information, along with a biography, is forwarded to the Department Service Officer for further consideration as our candidate for nomination for the Department Pat Cliff Award for Outstanding Service Officer Award.

Chairman conducts the 6th District Service Officers School at the annual 6th District Schools of Instruction.

Chairman recognizes Posts who have had outstanding Rehabilitation programs during the current Legion year.

Chairman should be knowledgeable about current legislation and programs that affect our members, and transmit this information to the Posts as indicated above.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the 6th District Mid- Winter and 6th District Convention. Chairman prepares an annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available and ensure it is printed in the 6th District Newsletter. Chairman is a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT BOYS AND GIRLS COUNTY CHAIRMAN

The 6th District Boys and Girls County Chairman is responsible for organizing a field trip designed to teach the youth of our counties the duties and functions of County Government. Chairman works closely with the local schools and posts in the area for dissemination and donations. Trips can include the local courthouse, fire halls, and sheriff's departments. Knowledgeable speakers should be available at each location to discuss their role and answer questions. The trip can conclude with a light luncheon at the local post. In addition, you should encourage other counties within the 6th District to schedule similar functions to educate our youth on County government.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the 6th District Mid- Winter and 6th District Convention. Chairman prepares an annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available and ensure it is printed in the 6th District Newsletter. Chairman is a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT TROPHIES AND AWARDS CHAIRMAN

The 6th District Trophies and Awards Chairman is responsible for working with other District Chairmen to provide awards within the amount budgeted in the 6th District budget. The

Chairman is also responsible for assisting individual district program chairmen in naming district winners of their programs, if they request such assistance.

The Chairman also performs judging of the annual Post of the Year Awards and Legionnaire of the Year Award, and is responsible for presenting the Past District Commander's Award to the outgoing 6th District Commander at the conclusion of the 6th District Convention. Chairman performs judging duties at other events when called upon by the 6th District Commander.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the 6th District Mid- Winter and 6th District Convention. Chairman prepares an annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available, so they can inform the 6th District members through the 6th District Newsletter. Chairman is a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6th DISTRICT HISTORIAN

The 6th District Historian is responsible for compiling the history of the 6th District for that year in which they serve. The Historian accumulates pictures for the 6th District Commander at the various functions the Commander attends. They prepare a history book for that year, and presents it to the Commander for that year at the following 6th District Mid-Winter Conference.

The Historian is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the 6th District Mid-Winter and 6th District Convention. They prepare an annual report to the Commander for distribution at the 6th District Convention. Historian is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available, so they can inform the 6th District members through the 6th District Newsletter. Historian is a voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT EMBLEM CHAIRMAN

The 6th District Emblem Chairman is responsible for procuring 6th District pins for the District. They promote the pins as a symbol of pride for the 6th District. Chairman

inventories the 6th District pins and collects monies for the pins. All monies are given to the 6th District Finance Chairman.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the 6th District Mid- Winter and 6th District Convention. Chairman prepares an annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available, so they can inform the 6th District members through the 6th District Newsletter. Chairman is a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT FINANCE COMMITTEE

The 6th District Finance Committee is composed of five members, with no two members from the same sub-district. One appointment is made to this committee each year as a four-year term. The member serving the last of his/her term automatically serves as the Committee Chairman. Finance committee members cannot succeed themselves. In addition, the 6th District Finance Officer is an ex-officio member of this committee.

The Finance Committee is charged with the preparation and adoption of the 6th District annual budget, the handling and disbursement of funds under the budget, and such other duties as shall be prescribed by the 6th District Executive Committee such as the conduct of the annual audit and the review of the annual financial statement along with any source documents thereof.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the 6th District Mid- Winter and 6th District Convention. Chairman prepares an annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available and ensure it is printed in the 6th District Newsletter. Members of the Finance Committee are non-voting members of the 6th District Executive Board, as well as a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT FINANCE OFFICER

The 6th District Finance Officer (DFO) is responsible for writing the checks for the distribution of 6th District funds, which are budgeted for the fiscal year, and keeps and files

necessary receipts. The Officer maintains the books per proper accounting practices and prepares an annual operating statement for the District. The Officer helps prepare the annual budget with the District Finance Committee and presents it to the 6th District Executive Board for their approval. DFO is responsible for filling all appropriate State and Federal IRS documents and returns for the 6th District.

The Officer is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the 6th District Convention. DFO prepares an annual report to the Commander for distribution at the 6th District Convention. Finance Officer is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available, so they can inform the 6th District members through the 6th District Newsletter. DFO is a voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT LEGIONVILLE CHAIRMAN

The 6th District Legionville Chairman is responsible for the promotion of this program to all Posts within the District. The Chairman attends the annual Legionville Board of Directors meeting along with the appointed Department representatives where business matters of the Legionville Corporation are transacted and where information is received regarding this program. The Chairman augments Department informational mailings through personal contacts with Post Officers, through the 6th District Newsletter and through reports at the 6th District Mid-Winter Conference and the 6th District Convention.

The Chairman encourages individuals and posts within the 6th District to donate money, purchase needed equipment, and/or donate labor to maintain and enhance the facilities at Legionville and the Legionville program in general.

The Chairman should attend at least one yearly graduation of those campers attending Legionville. Chairman should maintain a copy of the following directives pertaining to Legionville School Safety Patrol Training Center, retained in a three ring binder, and passed to the next 6th District Legionville Chairman.

1. Bylaws of Legionville School Safety Patrol Training Center, Inc.
2. Copies of Incorporation of Legionville School Safety Patrol Training Center, Inc.
3. Copies of Minnesota Statutes 2005, Table of Chapters, Table of Contents for Chapter 121A, 121A.34 School Safety Patrols

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the 6th District Mid- Winter and 6th District Convention. Chairman prepares an annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available, so they can inform the 6th District members through the 6th District Newsletter. Chairman is a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT LEGISLATIVE CHAIRMAN

The 6th District Legislative Chairman should become familiar with the resolutions passed by the District and Department Conventions that will require legislative action and disseminate this information to the posts within the 6th District and the 6th District officers so that local legislators can be contacted for support.

The Chairman can also assist the Department legislative committee by recruiting persons to attend legislative meetings where a show of numbers will assist in getting favorable action.

The Chairman should watch for reports of legislative action, in addition to our resolutions, that will have impact on our objectives and get this information to the various Posts within the 6th District using the 6th District Newsletter.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the 6th District Mid- Winter and 6th District Convention. Chairman prepares an annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available, so they can inform the 6th District members through the 6th District Newsletter. Chairman is a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT LAW AND ORDER CHAIRMAN

The 6th District Law and Order Chairman solicits applications for the Department Law Officer of the Year award. You should make the Posts within the 6th District aware of this award and the criteria used in judging.

The Chairman encourages Posts within the 6th District to honor their DNR officers, firemen, EMT personnel, and their local police. In addition to being a great public relations program, this program can be a great recruiter for new members by making the public aware of what we do.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the 6th District Mid- Winter and 6th District Convention. Chairman prepares an annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available, so they can inform the 6th District members through the 6th District Newsletter. chairman is a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT MEMBERSHIP DIRECTOR

The 6th District Membership Director, at the direction of the 6th District Commander, is in charge of the District Membership Program. You and the Commander will assign the current year's membership goals to each Post within the 6th District, using the Department formula for goal as your guide. Make each Post, County Council Commanders, and Vice Commanders aware of these goals. You and the Commander will schedule the membership rallies, taking into account the schedule for Department Membership events. Cooperation with the 6th District American Legion Auxiliary is suggested. You are the emcee at 6th District Membership Rallies and should prepare an agenda for these events.

You should monitor the work of the 6th District Vice Commanders on membership. You will keep track of the membership numbers such as Goal, All Time High, Previous Year and Current Year statistics. You will set categories for membership awards with the Commander, and see that the Posts within the 6th District receive the proper awards. There is a budget to be administered by you and the Commander for these awards.

The Director is expected to attend the 6th District Executive Board Meetings with an up-to-date report on membership program, and report to the 6th District Mid- Winter and 6th District Convention. Director prepares an annual report to the Commander for distribution at the 6th District Convention. Membership Director is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available, and inform the 6th District members through the 6th District

Newsletter. Director is a voting member of the 6th District Executive Board and is the leading part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT VICE COMMANDER

You are one of four elected Sixth District Vice Commanders that are nominated by your sub-district caucus for a term of one year and elected by the 6th District Convention delegates. The sub-districts are defined in the 6th District Constitution and Bylaws. There is no detailed expenditure budget for carrying out the work of Vice Commander. However, proper performance of your duties will earn an expense allowance as authorized by the approved budget for the year. An additional expense allowance is also budgeted for District Executive Committee meetings and other meetings that may be called by the 6th District Commander.

You are a member of the Sixth District Executive Committee, with voting privileges, and in the absence of the 6th District Commander, you could be called on to preside at 6th District meetings.

The Vice Commanders participate in the annual new membership card distribution. Responsibilities include picking up one membership and the new officers' list from each Post in your sub district.

The primary duty of the 6th District Vice Commander is to encourage the County Council Commanders and the posts within their sub-district to conduct vigorous membership programs. Weekly transmittals of memberships or at least transmittals for each membership bulletin should be recommended to each of your posts. Find out whom the person(s) that handle the Post memberships are and become acquainted with them. Review progress of the Posts with your County Council Commanders. Contact them between bulletins and encourage their work. Make pickups of memberships to turn in to Department or 6th District rallies, but encourage the individual posts to send representatives also. Be aware of the current year membership goal so you can encourage those who are lagging and congratulate those in the lead. You can make special awards if you desire to do so.

Work very closely with your County Council Commanders. Use them as your first line of contact with the posts in your sub-district. Also, make yourself known to the officers of the posts within your sub-district, particularly the commanders and adjutants. Arrange for a visit to a post meeting at each of your posts in your sub-district as soon as possible after the Department Convention. Be ready and willing to assist or find assistance for any post

with a problem. Emphasize the Americanism, Children and Youth, Membership, and Rehabilitation programs as their special events occur during the year.

District Vice Commanders are expected to attend the 6th District Executive Board Meetings with an up-to-date report of their sub-district, and report to the 6th District Mid-Winter and 6th District Convention. They each prepare an annual report to the Commander for distribution at the 6th District Convention. Vice Commanders are expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available, so they can inform the 6th District members through the 6th District Newsletter. They are voting members of the 6th District Executive Board and are a part of the Commander's team in promoting membership throughout the District.

Finally, you should stand ready to perform other duties as assigned by the 6th District Commander.

6TH DISTRICT JUDGE ADVOCATE

The 6th District Judge Advocate shall rule on all orders of business at 6th District Conventions and 6th District Executive Committee meetings.

The Judge Advocate (DJA) reads any proposed Constitution and By-law changes in the manner and time frame as prescribed by Roberts Rules of Order. The Judge Advocate must also insure the Constitution and By-laws are updated with any adds/changes/deletes as instructed by the 6th District Convention.

The Judge Advocate responds to inquiries from 6th District Officers, 6th District Chairmen, and/or 6th District Posts regarding interpretations of the 6th District Constitution and By-laws and other rules of order.

Every even year the Constitution and Bylaws should be reviewed by an ad-hoc committee for relevance, simplification, and new resolutions. Every four years (year divisible by four) the Constitution and Bylaws should be republished if there are changes. A maximum of 200 copies are needed.

The Judge Advocate is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their progress, and report to the 6th District Mid-Winter and 6th District Convention. DJA prepares an annual report to the Commander for distribution at the 6th District Convention. Judge Advocate is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available, so they can inform the 6th District members through the 6th District Newsletter. DJA is a voting

member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT EMPLOYMENT CHAIRMAN

The 6th District Employment Chairman should attend the organizational meeting called by the Department Employment Chairman. Also, they should attend the Department Fall Conference and other meetings as called by the Department to assist in planning the program. Chairman should also promote employment activities and resources for veterans throughout the 6th District.

The 6th District Chairman is responsible to implement the Department-approved program in the 6th District by using the 6th District Newsletter, Mid-Winter conference, and the 6th District Convention. Chairman should encourage participation by employers in the hiring of veterans as well as soliciting candidates for the Department Employment awards. They should seek out and submit competition for the Employer of the Year, and submit the 6th District Employer of the year to Department for recognition.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the 6th District Mid- Winter and 6th District Convention. Chairman prepares an annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available, so they can inform the 6th District members through the 6th District Newsletter. Chairman is a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT ENERGY AND CONSERVATION CHAIRMAN

The 6th District Energy and Conservation Chairman promotes the Department tree-planting program within the 6th District. The Chairman is responsible in making the Posts of the 6th District aware of the "Stafford King Conservationist of the Year" award from Department. A nomination form is sent to the Posts of the District on which they can nominate an individual or describe a program of the Post that is worthy of the award. Nominations are due May 1 of each year. The award is for energy-saving ideas for use of lighting, hearing, air conditioning, or insulation, and for recycling programs and cleanup programs for lakes, rivers, and highways.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the 6th District Mid- Winter and 6th District Convention. Chairman prepares an annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available, so they can inform the 6th District members through the 6th District Newsletter. Chairman is a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT COUNTY COUNCIL COMMANDER

You are one of eight elected County Council Commanders (C.C.Cmdr.) that are nominated by your Posts within your County Council for a term of one year. County Councils are defined in the 6th District Constitution and Bylaws. There is no detailed expenditure budget for carrying out the work of County Council Commander. However, proper performance of your duties will earn an expense allowance as authorized by the approved budget for the year. An additional expense allowance is also budgeted for District Executive Committee meetings and other meetings that may be called by the 6th District Commander.

The primary duty of the 6th District County Council Commander is to encourage the posts within their County Council to conduct vigorous membership programs. County Council Commanders should participate in the annual new membership card distribution and picking up one membership and the new officers' list from each Post within your County Council. Weekly transmittals of memberships or at least transmittals for each membership bulletin should be recommended to each of your posts. Find out whom the person(s) that handle the Post memberships are and become acquainted with them. Review progress of the Posts with your Post Commanders. Contact them between bulletins and encourage their work. Make pickups of memberships to turn in to Department or 6th District rallies, but encourage the individual posts to send representatives also. Be aware of the current year membership goal so you can encourage those who are lagging and congratulate those in the lead. You can make special awards if you desire to do so.

Work very closely with your Posts and schedule regular County Council meetings. Make yourself known to the officers of the posts within your County Council, particularly the commanders and adjutants. Arrange for a visit to a post meeting at each of your posts in your County Council as soon as possible after the Department Convention. Be ready and willing to assist or find assistance for any post with a problem. Emphasize the

Americanism, Children and Youth, Membership, and Rehabilitation programs as their special events occur during the year.

County Council Commanders are expected to attend the 6th District Executive Board Meetings with an up-to-date report of their Council, and report to the 6th District Mid-Winter and 6th District Convention. C.C.Cmdr. prepares an annual report to the 6th District Commander for distribution at the 6th District Convention. C.C.Cmdr. is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available, so they can inform the 6th District members through the 6th District Newsletter. C.C.Cmdr. is a voting member of the 6th District Executive Board and is a very important part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT NATIONAL SECURITY CHAIRMAN

The 6th District National Security Chairman is responsible to encourage participation by Posts within the 6th District to participate in the Military Achievement Awards Program and the ROTC Program. The Military Achievement Program recognizes outstanding enlisted members of all branches of the reserves and National Guard. Each Post may submit candidates for all categories or any lesser number they choose from all units in their area. The ROTC Scholarships are distributed to all the universities offering ROTC programs, and to each service branch. Donations to this program should be encouraged, and are handled through Department Headquarters.

Foreign Relations is also a part of this committee at the Department and National level, so you should become aware of American Legion activities in that area. You are expected to attend the Department National Security/Foreign Relations Annual Meeting and Briefing.

Each year the National Foreign Relations Commission issues a handbook that is designed to explain the American Legion Foreign Relations Program. Use it to alert the posts of what they can do to further that program.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their Committee, and report to the 6th District Mid- Winter and 6th District Convention. You will prepare a annual report to the 6th District Commander for distribution at the 6th District Convention. You are expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available, so he/she can inform the 6th District members through the 6th District Newsletter. Chairman is a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT SAL CHAIRMAN

The 6th District Sons of The American Legion (SAL) Chairman has the responsibility to be the advisor to the 6th District SAL Squadrons. The Chairman will assist in the formation of new Squadrons as well as assist the officers in the implementation of programs at the local level. Typical SAL programs might include functions such as dinners and feeds, blood donation, scholarships, color guard, post maintenance, veterans' visitation, bingo, flag displays, and children and youth programs.

The Chairman also helps the District SAL leaders in convention and membership related matters.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their Committee, and report to the 6th District Mid- Winter and 6th District Convention. You prepare a annual report to the Commander for distribution at the 6th District Convention. Chairman is expected to attend the Department Convention and Department Fall Conference to get the most up-to-date information available, so you can inform the 6th District members through the 6th District Newsletter. Chairman is a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT COMMANDERS ADVISOR

The 6th District Commanders Advisor acts as a mentor and guides the Commander throughout their year. Advisor uses their experience in the functions and traditions of the 6th District to assist the Commander in any way necessary, by always listening and offering options, both pro and con, to various situations. Advisor should never dictate solutions. You are the Commander's sounding board.

The Commander's Advisor is expected to attend the 6th District Executive Board Meetings with an up-to-date report on any items of concern that you are assisting the District Commander, and report to the 6th District Mid-Winter and 6th District Convention. You prepare a annual report to the Commander for distribution at the 6th District Convention. Advisor is expected to attend the Department Convention and Department Fall Conference. You are a non-voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

PAST 6TH DISTRICT COMMANDER

The Past 6th District Commander offers guidance to the Commander on issues involving the 6th District and their experience during the last year for continuity in Command.

You are responsible for assigning Past 6th District Commanders and others, as needed, for the membership pickup for the Annual Pearl Harbor Membership Car Caravan. This list should be published in the 6th District Newsletter for all Posts.

You are also responsible for setting up the Annual 6th District Past Commanders' Dinner, mailing invitations, and acts as an emcee during this event. You will read the list honoring Past District Commanders, and obtain up-to-date information concerning those unable to attend the event.

The Past 6th District Commander is expected to attend the 6th District Executive Board Meetings with an up-to-date report of your events, and report to the 6th District Mid-Winter and 6th District Convention. You prepare a annual report to the Commander for distribution at the 6th District Convention. You are expected to attend the Department Convention and Department Fall Conference. Past Commander is a voting member of the 6th District Executive Board and is a part of the Commander's team in promoting membership throughout the District.

6TH DISTRICT AMERICAN LEGION RIDERS LIAISON CHAIRMAN

The 6th District American Legion Rider's Chairman serves as the liaison for the Riders Chapters in the 6th District and assists any Post that is forming a new chapter.

The Chairman receives information from the Department Chairman, Department Fall Conference, and other mailings and disseminates that information through our District Newsletter, the District Mid-Winter District Conference and any other available means of communication.

The Chairman is expected to attend the 6th District Executive Board Meetings with an up-to-date report of their committee, and report to the membership at

6th District Mid-Winter Conference and 6th District Convention. You will prepare an annual report to the District Commander for distribution at the 6th District Convention. The Chairman is expected to attend the Department Convention and Department Fall Conference to gather the most up-to-date information available, so they can inform the 6th District members through the 6th District Newsletter. You are a non-voting member of

the 6th District Executive Board and a part of the Commander's team in promoting membership throughout the District.

6th DISTRICT AMERICAN LEGION LONG RANGE PLANNING COMMITTEE

The Long Range Planning Committee (LRPC) serves at the pleasure of the 6th District Commander and performs those tasks assigned by the Commander or up-dates various papers, forms and by-laws as required by the 6th District By-Laws.

The LRPC consists of three members of which each serves a three year term with one new member being appointed each year by the 6th District Commander. The member who is serving their last year on this committee will serve as chairman of the committee and the member serving their second year will serve as secretary and keep minutes of committee meetings. A copy of meeting minutes will be read at 6th District Executive Board meetings, Mid-Winter Conference and District Convention and a copy provided to the District Adjutant. All three members are expected to attend 6th District functions/meetings, with the chairman providing progress reports to the District members through articles in the District Newsletter.

The chairman will provide a annual report to the 6th District Commander/Adjutant for publication in the District Newsletter. The LRPC are all non-voting members of the 6th District Executive Board and are a part of the Commander's team in promoting membership throughout the District.